

Peer Support Network List of Mentors

A peer support network has started in Saskatchewan for local HSPnet users that need additional help using HSPnet. We ask that users seek help from existing HSPnet supports before contacting a mentor. Before contacting a mentor a user may find help with their questions or problem by:

1. **Reviewing a Quick Reference Guide in HSPnet** (there are over 65 topics!)
2. **Watching an HSPnet training video** (on your home page after signing in)
 - ◆ Assigning multiple supervisors for Receiving Coordinators (3.5 mins)
 - ◆ Assigning multiple supervisors for Placing Coordinators (4 mins)
 - ◆ Look up (search) features (4 mins)
 - ◆ First log in for new users**AND MANY MORE!**
3. **Contacting Help Desk via email** (helpspot@support.hspcanada.net)

If you still need help, contact a mentor by email or phone from the list below.....

Volunteer Mentors	Role in HSPnet	Areas of Expertise*
Brette Wilkinson, Practice Education Administrator Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN) Saskpolytech Kelsey Campus Phone: 306- 659-4275 brette.wilkinson@saskpolytech.ca	Placing Coordinator	<ul style="list-style-type: none"> • Brette has more experience using the reporting and correspondence features in HSPnet rather than creating and managing placement requests, but am able to assist with basic management of placements as well. • Generating placement reports, emails, correspondence letters • Sending Reminders • Student/Faculty Pre-requisites and generating reports
Cathy Cuddington, Assistant Academic Clinical Coordinator School of Physical Therapy University of Saskatchewan Phone: 306-766-0559 Cathy.Cuddington@rqhealth.ca	Placing Coordinator	<ul style="list-style-type: none"> • Generating reports • Generating emails
Caroline Hoffart, Faculty and HSPnet Clinical Placement Coordinator Psychiatric Nursing Program Saskpolytech Wascana Campus Phone: 306-775-7841 caroline.hoffart@saskpolytech.ca	Placing Coordinator	<ul style="list-style-type: none"> • Creating and managing placement requests • Generating placement reports, emails, correspondence letters • Using conflict resolution tool • Using student selector tool

Volunteer Mentors	Role in HSPnet	Areas of Expertise*
Lorna Weisbrod , Senior Clinical Placement Coordinator Saskatchewan collaborative Bachelor of Science in Nursing (SCBScN) Saskpolytech Wascana Campus Phone: 306-775-7643 Lorna.Weisbrod@saskpolytech.ca	Placing Coordinator	<ul style="list-style-type: none"> • Good understanding of most aspects of HSPnet • Lorna has been an HSPnet user as a Placing Coordinator since the implementation of HSPnet in Saskatchewan in 2006.
Leona Anderson , Recruitment & Retention Coordinator Heartland Health Region Phone: 306-867-9700 EXT 3291 Leona.Anderson@hrha.ca	Receiving Coordinator	<ul style="list-style-type: none"> • Receiving Coordinator screens and processes

***All mentors are experienced users of HSPnet and can answer general questions about placement requests, and common screens and features. The “Areas of expertise” column indicates areas that mentors feel comfortable helping others beyond the basics of HSPnet use.**

If you would like to become a mentor or have any questions or comments about this network please contact:

Ronda Appell
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 Saskatchewan Academic Health Sciences Network (SAHSN)
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