

ATTENTION ALL HSPnet-SK USERS

Restructuring of the HSPnet-SK database is set to begin on **October 30th, 2017** and will continue until complete. This work will involve removal of duplicate destinations, corrections to wrongly identified services, and movement of some destinations from one site to another. The purpose is to both clean up the database and to standardize how destinations and services are set-up across the 12 regional health authorities (RHAs).

The common data structure being implemented for all RHAs is as follows:

- Each RHA will have the following 4 umbrella sites:
 - Community Health Services (encompasses all public health and other broad community-based programs and services)
 - Home Care (encompasses all home care services)
 - Mental Health & Addiction services (encompasses all mental health & addiction programs and services *excluding* acute mental health inpatient units)
 - Primary Health Care (encompasses all primary care clinics or teams)
- All acute inpatient services and continuing care services will be listed under the facility in which they are located.

The following schedule provides a projected timeline for the restructuring to occur in each RHA.

Week of Oct 30 - Nov 3	Regina, Saskatoon, Prairie North
Week of Nov 6 - Nov 10	Sun Country, Sunrise, Prince Albert, Kelsey Trail
Week of Nov 14 - 17	Cypress, Five Hills, Heartland, Keewatin, Mamawetan

All active placement requests that are attached to destinations affected by the restructuring will be re-pointed as needed to ensure they remain attached to the correct destination. This will not require any action on the part of Placing or Receiving Coordinators, however all users should be aware of the possibility that this may occur. Following the restructuring, the HSPnet support team will provide each Placing and Receiving Coordinator with a report that identifies which of their placement requests were affected.

While access to HSPnet to add new and/or process existing placement requests may continue throughout the restructuring (i.e. there are no absolute restrictions on access), users are encouraged to *minimize creating new placement requests during the timeframes identified for each RHA.*

Questions of a technical nature regarding the restructuring should be addressed to the HSPnet Help Desk. When contacting Help Desk, please note that the question is related to the HSPnet-SK Restructuring Project so that it can be directed to the appropriate team members involved.

For general enquiries or additional information about the restructuring please contact:

Ronda Appell
Provincial HSPnet Coordinator
ronda.appell@usask.ca
306-966-1934